

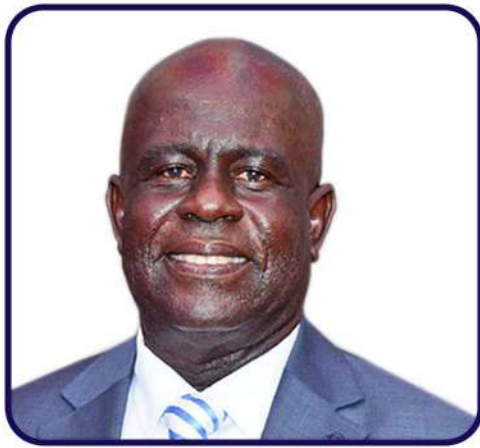


INSTITUTE OF PROJECT MANAGEMENT PROFESSIONALS

REGISTERED PROFESSIONAL BODIES No: PB. 68, 2016

INSTITUTIONAL BROCHURE





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Governing Board Chairman



Ing. Professor E. Effah Kaufmann (PhD)
President of Women in Project (WiP)



Prof. David Asamoah (PhD)
Governing Board Deputy Chairman



Prof. David Ackah
Executive Director



Dr. Mark Owusu Ansah
President



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MESSAGE FROM EXECUTIVE DIRECTOR



PROF. DAVID ACKAH
Executive Director

In Ghana, the Institute of Project Management Professionals (IPMP) has been established to serve as the professional body for project management. It aims to address challenges such as project delays, cost overruns, and quality compromises. These issues are prevalent in government projects, includ-

ing infrastructure, energy, and housing, often due to poor planning, inadequate supervision, and lack of modern equipment.

The profession is evolving rapidly, emphasising integrating project management principles to achieve long-term benefits. Project managers must navigate complex, distributed environments with conflicting stakeholder interests, requiring strong communication and strategic alignment. To combat project non-completion, root causes must be identified and mitigated. The IPMP will train professionals over three years using its Professional Competence Baseline (PCB) to equip them with competency-based standards.

Project management is also critical for achieving the Sustainable Development Goals (SDG) 2030, as organisations face reduced budgets and increased demands. Formalised project management practices are essential for delivering expected results and ensuring sustainable development. The IPMP PCB addresses these challenges, emphasising the need for contextual considerations like culture, language, and socio-economic factors in project management.



INSTITUTE PREAMBLE

All leading professions, such as project management, have professional bodies to set standards, guide members, and raise public trust and confidence. All members must express their commitment to the code when they join the profession and to subsequent changes to the code, which may be agreed upon occasionally.

We, the Project Management Professionals in Ghana, to fully realise our purpose, do hereby adopt and establish the Institute of Project Management Professionals (IPMP) as the Project Management Professional Bodies the guiding instrument of our profession in Ghana on the preamble below:

- The demand for project management professionals and practitioners is increasingly vital to many business areas today due to organisations embarking on complex projects to create unique products and services. According to Ackah., D. (2016), in his research article “Why Many Projects Fail to be Complete in Africa”, planning projects requires a Professional Competence Baseline (PCB) in scope, budget, schedule and quality management, which he describes as the constraints of the major project known as the project trapezium.
- According to Ackah, D. (2016), many government projects are not completed on the scheduled project time in Africa. This is because delays characterise projects in many places, including Ghana. For example, in the construction industry, shortcomings like poor understanding of the project, lack of modern equipment, incompetent contractors, inadequate supervision, etc., result in delayed completion of projects, cost overruns and compromised quality.
- Due to several circumstances, including political stability, relatively good governance, and a fast economic growth trajectory, Ghana hosts several major development projects and landmark reforms. There are a plethora of ongoing and competing projects which provide sufficient evidence of the characteristics that affect project fate.

- Many government projects suffer the peril of non-completion. This situation is very pronounced in government road and bridge projects, hydropower projects, thermal power projects, housing projects, agricultural projects, and educational policies and programmes, and it directly affects the lives of the people and the government's development agenda. The profession of project management is changing rapidly. Organisations have evolved their ability to define and implement new work areas, with more integration of project management principles and more focus on the long-term benefits.
- Project management is the preeminent method for making change in organisations and businesses, and project, programme, and portfolio managers are leading the way. The professionals of tomorrow will work in distributed environments with overlapping and often conflicting stakeholder interests, be challenged by too much information and not enough communication, and be judged by their ability to deliver products or services that align with short—and long-term strategies to provide benefits (Ackah, D., 2016).
- According to Ackah, D. (2016), the professionals of tomorrow will work in distributed environments with overlapping and often conflicting stakeholder interests, be challenged by too much information and not enough communication, and be judged by their ability to deliver products or services that align with short—and long-term strategies and provide benefits.

To avoid the menace of project non-completion, the root causes should be identified, which should help practitioners adopt mitigating measures. Martin J. Williams (2016) states, "Using an original database of over 14,000 small development projects in Ghana, I estimate that approximately one-third of projects that start are never completed, consuming nearly one-fifth of all local government capital spending."

The profession of project management has become global. Organisations frequently engage in projects, programmes, and portfolios across organisational, regional, and national borders. The modern manager must work with various partners outside their organisation and with multiple factors, including industry, culture, language, socio-economic status, and organisation types. Project management has to be applied, considering these contextual facets. Often, these broader contexts are seen as the most critical success factors. The IPMP PCB emphasises these challenges.

It will take IPMP three years to train project, portfolio, and programme management professionals in Ghana on the institute's PCB, which will equip them with competency-based standards of practice in managing projects, portfolios, and programmes. A new standard is available for the IPMP PCB.

Sustainable Development Goals (SDG) 2030 aims to end poverty, protect the planet, and ensure prosperity for all. Project management is critical to the success of many development, government, and nonprofit organisations (NGOs). With reduced budgets and increased demands from donors and other stakeholders, organisations need to incorporate the tools and practices of modern project management to achieve the expected results. Embracing and integrating formalised project management within an organisation involves more than merely completing a training program.





PURPOSE, MISSION & VISION

The Institute Purpose

The purpose of the institute to the members is to:

- Conducts examinations for its members to test the competency level
- Awards membership of the Institute;
- Evaluate the competency of persons engaged in project management
- Awards certificates of competency in the field of project management
- Research and publish on matters relating to national project development, matters of professional interest and all relevant reports about national development



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Deputy Chairman



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President of Women in Project (WiP)



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Vice President of Women in Project (WiP)



Engr. Dr. Gyemera Ankomah Ebenezer (PhD)
Member



Dr. Thelma A. Frimpong Mensah (DBA)
Member Council Member

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RICHARD JONES ASASE
Project Coordinator



CORE VALUES (POCIP)

The Institute of Project Management Professionals' code of conduct supersedes any other document that regulates the conduct of members, their relationship, or their purpose in conferring authority on the Institute of Project Management Professionals or any structure falling under or formed by the Institute of Project Management Professionals. The code of conduct binds the governing council and all other structures established by IPMP, whether under the code of conduct or any document purporting to confer such authority.



CORE VALUES (POCIP)

IPMP members subscribe to its core values known as POCIP:

- **Professional Competence and Due Care:** Members have a continuing duty to maintain professional knowledge and skill at the level required to ensure that a client or employer receives competent professional service based on current developments in practice, legislation and techniques. IPMP Members should act diligently and by applicable technical and professional standards when providing professional services.
- **Objectivity:** Members do not allow bias, conflict of interest, or undue influence of others to override professional or business judgments.
- **Confidentiality:** Members are to respect the confidentiality of information acquired due to professional and business relationships and should not disclose any such information to third parties without proper and specific authority unless there is a legal or professional right or duty to disclose. Confidential information acquired from professional and business relationships should not be used for the personal advantage of the IPMP Members or third parties.
- **Integrity:** Members must be straightforward and honest in all professional and business relationships.
- **Professional Behaviour:** Members must comply with relevant laws and regulations and avoid actions that discredit the profession.

MANAGEMENT TEAM



PROF. DAVID ACKAH
Executive Director



MRS. STELLA AKU ADDO
Deputy Executive Director



ROSE AMESAWU
Deputy Registrar



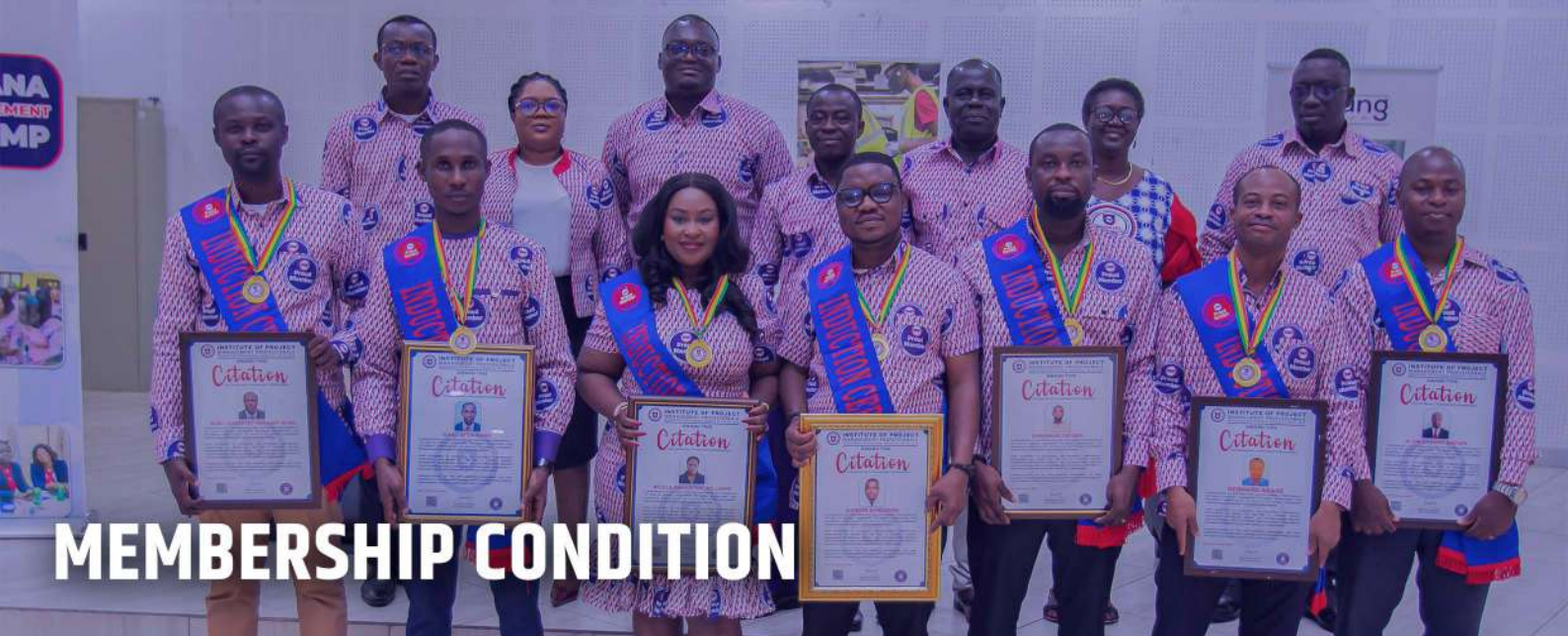
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MEMBERSHIP CONDITION

For admission as an active member, the following conditions must be met:

- Agree with the institute's aims and be a natural person settled in Ghana, Africa, and beyond.
- Hold a position of responsibility, a function, competency or a qualification in project management and its related field, and exercise one's professional activities in a project management and its related field.
- Applicants must be approved by the membership committee in consultation with the executive board. The board's decisions are final.
- In any case, at the annual general meeting, the membership director informs members of memberships accepted during the past year in consultation with the executive board.

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Member



Dr. Thelma A. Frimpong Mensah (DBA)
Member Council Member

MEMBERSHIP BENEFITS

- Members shall meet specific standards of achievement based on a combination of academic qualifications and knowledge gained through relevant experience.
- Members shall also be able to demonstrate a high level of achievement and exceptional professionalism in the project management profession.
- Being a member of IPMP shall provide you with independent and external recognition for your qualifications and achievements. It shall also offer valuable ways to focus on maintaining and enhancing your technical and professional skills and knowledge.
- IPMP shall support this intent by providing a professional development roadmap linking IPMP membership and professional registration with staged recognition leading to IPMP Fellowship.
- This shall also build on your employer's current Continuing Professional Development (CPD) recording processes.
- Granted the permission to use the prefix after their name (s) as designation, gain Professional Recognition to manage both private & public projects, improve their Project Management skills in bidding for government project contracts, boost their career earnings in project management, raise their confidence & competence level in managing projects, and improve their career progression and have the potential to earn a high salary.
- Be able to work anywhere of their choice, internationally – because of our world-class reputation, have flexibility in their career choice and work in any business sector from the financial services and public practice to institute sectors, be part of a global professional body with a reputation for driving global standards of professionalism, ethics, integrity and accountability, have access to a range of world-renowned technical materials and research as well as comprehensive resources designed to support their continuing professional development (CPD) including Free access to project management books and jobs adverts posted by top employers
- Free access to project management standards, technical updates, exclusive online and face-to-face learning opportunities, and further qualifications from IPMP, reputable academic and professional partners, and other national project management bodies will recognise your member status.









MEMBERSHIP CATEGORIES

The institute membership includes three (3) categories:

Foundation Category: The IPMP Foundation Level Certification (IP-MP-FLC) is divided into levels, including:

- o Student (SPMP)
- o Associate (APMP)
- o Member (MPMP)

Intermediate Category: The IPMP Intermediate Level Certification (IP-MP-ILC) is divided into levels, including:

- o Chartered (ChPMP)
- o Master (MhPMP)
- o Consultant (CPMC).

Professional Category: The IPMP Professional Level Certification (IP-MP-PLC) is globally recognised and signifies high competence and expertise in project management. The IPMP Professional Level Certification (IPMP-PLC) is divided into levels, including

- o Distinguished Fellow (DhPMP)
- o Fellow (FPMP)
- o Fellow (FhPMP)



FOUNDATION LEVEL

The IPMP Foundation Level Certification (IPMP-FLC) provides participants with a fundamental understanding of critical concepts and practices in project management. This program is a solid introduction for individuals new to project management or those looking to refresh their foundational knowledge. The IPMP Foundation Level Certification (IPMP-FLC) is divided into levels, including Student (SPMP), Associate (APMP), and Member (MPMP).

The IPMP Foundation Level Certification (IPMP-FLC) typically aims to equip participants with a basic understanding of project management principles and practices, preparing them for entry-level roles in project teams or providing a solid groundwork for further specialisation or certification in project management. This program benefits professionals across various industries who need to work on projects or collaborate with project teams but may not have extensive prior experience in formal project management methodologies.

To attain the Foundation Level Certification (IPMP-FLC), candidates must typically fulfil the following prerequisites:

- **Education Requirements:** You must possess a recognised diploma, higher national diploma, bachelor's, or global equivalent and five (5) years or more experience in leading project execution.
- **Project Management Education:** Complete the eleven (11) online CPD courses of formal project management education provided by the Institute of Project Management Professionals and its Registered Education Provider (REP) or academic institution recognised by the Institute of Project Management Professionals Ghana (IPMP).
- **Pass the IPMP Licensed Examination Online:** Successfully pass the IPMP certification exam, which tests knowledge and application of project management concepts based on the IPMP Licensed Examination Syllabus (IPMP-LES).



INTERMEDIATE LEVEL

The IPMP Intermediate Level Certification (IPMP-ILC) builds upon foundational project management knowledge and skills, aiming to effectively enhance participants' abilities to manage and lead projects of moderate complexity and size. This program typically targets individuals with prior project management experience or those who have completed the IPMP Foundation Level Certification (IPMP-FLC) training. The IPMP Intermediate Level Certification (IPMP-ILC) is divided into levels, including Chartered (ChPMP), Master (MhPMP), and Consultant (CPMC).

The IPMP Intermediate Level Certification (IPMP-ILC) aims to equip participants with the skills and knowledge required for project management consulting services and more challenging project management roles and responsibilities. It typically involves practical exercises, case studies, and discussions to reinforce learning and application of concepts in real-world project scenarios. Completing this program can be a stepping towards pursuing IPMP Professional Level Certification (IPMP-PLC) or higher-level project management positions within organisations.

To attain the IPMP Intermediate Level Certification (IPMP-ILC), candidates must typically fulfil the following prerequisites:

- **Education Requirements:** You must possess a recognised bachelor's or master's degree or global equivalent and ten years or more experience in leading project execution.
- **Project Management Education:** Complete the eleven (11) online CPD courses of formal project management education provided by the Institute of Project Management Professionals and its Registered Education Provider (REP) or academic institution recognised by the Institute of Project Management Professionals Ghana (IPMP).
- **Pass the IPMP Licensed Examination Online:** Successfully pass the IPMP certification exam, which tests knowledge and application of project management concepts based on the IPMP Licensed Examination Syllabus (IPMP-LES).



The IPMP Professional Level Certification (IPMP-PLC) is not structured into levels like some other professional certifications, such as the Certified Associate in Project Management (CAPM) and the PMI Agile Certified Practitioner (PMI-ACP). It is a single designation aimed at experienced project managers who meet specific education and experience requirements.

The IPMP Professional Level Certification (IPMP-PLC) is divided into levels, including Distinguished Fellow (DhPMP), Fellow (FPMP), and Honouring Fellow (FhPMP). The IPMP Professional Level Certification (IPMP-PLC) is globally recognised and signifies high competence and expertise in project management.

IPMP Professional Level Certification (IPMP-PLC) is designed to validate project management skills at a professional level suitable for individuals with substantial project management experience and responsibilities. It's an essential credential for project managers seeking to advance their careers and demonstrate proficiency in managing projects effectively and efficiently.

To attain the Professional Level Certification (IPMP-PLC), candidates must typically fulfil the following prerequisites:

- **Education Requirements:** You must possess a recognised doctorate or master's Degree (PhD, DBA, MSc, MBA, MA, or global equivalent) and 20 years or more of experience leading multi-million project execution.
- **Project Management Education:** Complete the eleven (11) online CPD courses of formal project management education provided by the Institute of Project Management Professionals and its Registered Education Provider (REP) or academic institution recognised by the Institute of Project Management Professionals Ghana (IPMP).
- **Pass the IPMP Licensed Examination Online:** Successfully pass the IPMP certification exam, which tests knowledge and application of project management concepts based on the IPMP Licensed Examination Syllabus (IPMP-LES).

EXEMPTION POLICY

- **Level 2 (Associate):** Individuals with a Diploma in Project Management from a recognised academic institution or professional body, two or three years' working experience, and knowledge as project team members will be granted exemption to the associate level.
- **Level 3 (Full Member):** Individuals with a higher/Advanced Diploma in Project Management from a recognised academic institution or professional body and four to five years of working experience and knowledge as project team members will be granted an exemption to the whole member level.
- **Level 4 (Chartered):** Individuals with a Bachelor's Degree in Project Management from a recognised academic institution and six to seven years of working experience and knowledge as project managers will be granted an exemption to the chartered level.
- **Level 5 (Master):** Individuals with a Master's Degree in Project Management from a recognised academic institution and five to six years' work experience and knowledge as project managers will be granted an exemption to the level of master project management professional.
- **Level 6 (Consultant):** Individuals with a Master's Degree in Project Management from a recognised academic institution and seven to ten years of working experience and knowledge as project managers will be granted an exemption to the project consultant or engineer level.
- **Level 6 (Consultant):** In the case of individuals with a Master's Degree in any other area not project management related from a recognised academic institution with twenty to twenty-five years of working experience and knowledge as a project manager, project consultant, project director, or member of the project board and be able to execute project contract within the project management framework before applying for this membership will be granted an exemption to the level of a project consultant or engineer.
- **Level 7 (Fellow):** Individuals with a Master's Degree in Project Management from a recognised academic institution with twenty to twenty-five years of working experience and knowledge as a project consultant, project director, or member of the project board and have been able to execute one-billion-dollar project contract before applying for this membership will be granted an exemption to the level of a fellow.

EXEMPTION POLICY

- **Level 8 (Distinguished Fellow):** Individuals with a Doctorate Degree from a recognised academic institution with twenty to twenty-five years of working experience and knowledge as a project consultant, project director, or member of the project board and have been able to execute a five-billion-dollar project contract before applying for this membership will be granted an exemption to the level of a distinguished fellow.
- **Other Exemption 1:** In the case of individuals with a Bachelor's Degree in any other area, not project management related from a recognised academic institution with two to nineteen years of working experience and knowledge as a project team member, project manager, project consultant, project director, or member of the project board and be able to execute project contract within the project management framework before applying for this membership will be granted exemption determined by the membership committee or the executive board.
- **Other Exemption 2:** In the case of individuals with a Master's Degree in any other area, not project management related from a recognised academic institution with two to nineteen years' working experience and knowledge as a project team member, project manager, project consultant, project director, or member of the project board and be able to execute project contract within the project management framework before applying for this membership will be granted exemption determined by the membership committee or the executive board.





PROFESSIONAL PROGRAMME OVERVIEW

The Institute of Project Management Professionals (IPMP) program is a comprehensive certification and training initiative designed for professionals seeking expertise in project management. This program equips individuals with the knowledge, skills, and tools necessary to lead and manage projects of varying sizes and complexities successfully. The PMP program often involves extensive preparation for the PMP certification exam administered by the Project Management Institute (PMI).

Completing this exam demonstrates proficiency in project management practices and can significantly enhance career opportunities for professionals in various industries. The program offers a structured and rigorous approach to developing project management competencies, enabling participants to become influential leaders capable of driving project success in dynamic and challenging environments.

The Institute's Professional Membership Qualifying program was revised and expanded to reflect the philosophy of ensuring that every candidate registered into IPMP's licensing program has acquired adequate knowledge and competency at the level of a master's degree before being admitted into the Institute's professional licensing program. The Institute aims to promote and further the cause of high professionalism in Project Management through life-long learning. IPMP's programs are designed to:

- Raise standards of professional practice in support of better Portfolio, Programmes, Projects and Business performance,
- Provide a development path for individuals and a recognised qualification and award route, which form the foundation for several professional qualifications, including the Full Project Management Professional (MPMP), Chartered Project Management Professionals (ChPMP), Master Project Management Professionals (MhPMP), Certified Project Management Consultant (CPMC), and Fellows (FPMP) Awards.



IPMP TRAINING CENTERS



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