

INSTITUTE OF PROJECT MANAGEMENT PROFESSIONALS

REGISTERED PROFESSIONAL BODIES No: PB. 68, 2016



The Chartered Body for Project Management Professionals

MEMBERSHIP INFORMATION

**[f](#) IPMP Ghana [i](#) ipmpgh_official [in](#) IPMP Ghana [d](#) ipmpgh_official [globe](#) www.ipmp.edu.gh [e](#) info@ipmp.edu.gh
+ 233 (0) 242 624 422 || 242 239 644 || 24 411 1612**



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PROCESS OF BECOMING A MEMBER

- o Download application form from Website

<https://ipmp.edu.gh/wp-content/uploads/2021/06/Membership-Application-Form-3.pdf>

- o Fill Form with relevant details

- o Include two passport-sized photographs (white background)

- o Include certified true copies of certificates

- o Attach resume or curriculum vitae detailing work experience for the past five Years (for staff only)

- o Applicant shall submit application form and all relevant documents to info@ipmp.edu.gh or ipmp.edu@gmail.com

- o Applicant shall submit hard copy application form and all relevant documents to the institute's secretariat (IPMP)

- o Applicant shall wait for a period of seven (7) days to receive and acceptance letter from the institute.

- o Applicant shall pay membership fees as indicated in the acceptance letter through the institute account details.

- o Attend a one (1) year Project Management Professional Training and induction ceremony in October to certify membership requirement.



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MEMBERSHIP TRAINING PROGRAMME OUTLINE

PROGRAMME PACK 1: PROJECT MANAGEMENT GENERAL KNOWLEDGE

CODE	MODULE DESCRIPTION
PMP101	Project Management Principles
PMP102	Project Scope Management
PMP103	Project Schedule Management
PMP104	Project Communication Management
PMP105	Project Procurement Management
PMP106	Project Risk Management
PMP107	Project Quality Management
PMP108	Project Stakeholder Management
PMP109	Project Cost/Budget Management
PMP110	Project Human Resource Management
PMP111	Project Integration Management

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MEMBERSHIP TRAINING PROGRAMME OUTLINE

PROGRAMME PACK 2: PROFESSIONAL DEVELOPMENT (TECHNICAL KNOWLEDGE)

CODE	COURSE TITLE
BLOCK A	
FTFT001	Understanding Project Management
FTFT002	Standard for Project Management
FTFT004	Project Requirements and Planning
BLOCK B	
FTFT022	Project Governance
FTFT023	Project Portfolio Management
FTFT006	Project Stakeholder Management
BLOCK C	
FTFT005	Development Work Breakdown Structure (WBS)
FTFT010	Project Scheduling
FTFT011	Developing Project Charter
BLOCK D	
FTFT007	Project Information System
FTFT009	Strategic Project Management
FTFT008	Agile Project Management
BLOCK E	
FTFT015	Project Bidding Technique
FTFT013	Project Consulting Services
FTFT024	Project Cost & Budgeting
BLOCK F	
FTFT012	Project Financing
FTFT014	Project Appraisal and Evaluation
FTFT019	Application of Project Financial Techniques
BLOCK G	
FTFT003	Project Sustainability
FTFT016	Project Impact Assessment
FTFT018	Project Management Leadership
BLOCK H	
FTFT017	Project Monitoring and Evaluation
FTFT020	Project Management of Conduct
FTFT021	Managing Project with Microsoft Project (MS Project)



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SPECIAL PAYMENT OFFERS ON OUR MEMBERSHIP PROGRAMMES						
Training Packages	Duration (Day)	Programmes Standard Rate	Programmes Fees Payment Plan			
			1st Payment	2nd Payment	3rd Payment	Final Payment
FOUNDATION LEVEL						
Student Member (Certificate)	May to September Every Year	GHC 3,500.00	GHC 1,000.00	GHC 1,000.00	GHC 750.00	GHC 750.00
Associate Member (Advance Certificate)		GHC 4,160.00	GHC 2,000.00	GHC 1,000.00	GHC 660.00	GHC 500.00
Full Member (Professional Certificate)		GHC 5,160.00	GHC 2,000.00	GHC 1,160.00	GHC 1,000.00	GHC 1,000.00
INTERMEDIATE LEVEL						
Chartered Member (Professional Advanced Certificate)	May to September Every Year	GHC 5,646.00	GHC 2,000.00	GHC 1,646.00	GHC 1,000.00	GHC 1,000.00
Master PMP (Professional Graduate Diploma)		GHC 6,400.00	GHC 2,500.00	GHC 1,900.00	GHC 1,000.00	GHC 1,000.00
Consultant / Engineer (Professional Post Graduate)		GHC 7,000.00	GHC 2,500.00	GHC 2,000.00	GHC 1,500.00	GHC 1,000.00
PROFESSIONAL LEVEL						
Fellow Member (Professional Doctorate)	May to September Every Year	GHC 9,780.00	GHC 3,000.00	GHC 2,780.00	GHC 2,000.00	GHC 2,000.00
Honorary Fellow (Professional Doctorate)		GHC 9,780.00	GHC 3,000.00	GHC 2,780.00	GHC 2,000.00	GHC 2,000.00
Distinguished Fellow (Professional Doctorate)		GHC 9,780.00	GHC 3,000.00	GHC 2,780.00	GHC 2,000.00	GHC 2,000.00

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MEMBERSHIP APPLICATION FORM

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Please indicate the Membership Level you wish to pursue:

-
- Indicate your choice Project Management Professionals (PMP) Membership Level.
- a) Project Management Foundation (Student, Associate, & Full Membership)
 - b) Project Management Intermediate (Chartered, Master, & Consultant/Engineer)
 - c) Professional (Fellow, Honoring Fellow, Distinguished Fellow)

SECTION A: PLACE OF WORK (ORGANIZATION DETAILS)

1. NAME OF ORGANISATION:
- Position: Department:
2. INDICATE WHETHER: PUBLIC PRIVATE NGO/PARASTATAL
3. POSTAL ADDRESS:
- GPS: Location:
- E-mail: Mobile No... Tel. No.....

SECTION B: PARTICULARS OF APPLICANT

4. FULL NAME.....
(IN BLOCK CAPITALS: MUST BE HOW YOU WANT IT ON YOUR CERTIFICATE: SURNAME UNDERLINED)
- Tax Identification Number (TIN): GPS:
- E-mail: Mobile No... Tel. No.....
- Postal Address:
5. NATIONALITY:
6. AGE: 7. DATE OF BIRTH 8. GENDER

9. EDUCATIONAL BACKGROUND

(List Certificates, Diplomas, Degrees etc, Possessed with dates)

DATE		INSTITUTION	QUALIFICATION
FROM	TO		

10. How long have you been working:

11. Present position and duties:

a. Position: No. of Years:

b. Duties (in Brief):

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12. Specialty: Briefly state how the project management professional's membership fits in with your present job and future plans:

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13. CPD Training Status: Required Not Required
(Tick the appropriate box)

If required, would you prefer: Online Face-to-face

14. Sponsorship: (Tick the appropriate box)

a. Self-Sponsorship b. Official Sponsorship

SECTION C: PROJECT MANAGEMENT PROFESSIONALS TRAINING DURATION

15. Professional Certification (Tick the appropriate box)

a. Certificate b. Advance Certificate c. Professional Diploma
d. Professional Advance Diploma d. Professional Graduate Diploma
e. Professional Post Graduate Diploma f. Professional Doctorate

16. Project Management Professionals CPD Training Programme Duration: (Tick the appropriate box)

a. 6months b. 8months c. 10months d. 12months

SECTION D: SIGNING & OFFICIAL VALIDATION

Signature of Applicant Date.....

Official Validation Date

(Should be signed and validated by a senior officer)

SECTION E: SPONSOR'S OFFICIAL NOMINATION

This section must be completed by the Head or a representative of the organization of applicants who answered question 14b.).

I wish to nominate the above applicant for admission to the above course.

Name of Officer Nominating.....

Rank/Title:

Signature and Official Stamp..... Date:

SECTION G: SELF SPONSORSHIP

This section must be completed by the Officer Sponsoring himself/herself.

16. I wish to nominate myself for admission to the above course.

Name of Officer:

Rank/Title:

Signature and Official Stamp..... Date:

SECTION H: FOR OFFICIAL USE ONLY

APPLICANT ADMITTED: YES NO

Duration of Course.....

Course Fees:

Amount To Be Paid	Date of Payment	Balance (if any)

Signature: Date:

Officials Name: Position:

Email: Official Phone No.:

SECTION I: FOR OFFICIAL USE ONLY – FINAL APPROVAL

This section of the form should be approved by the Executive Board Member of the Institute of Project Management Professionals, Ghana.

Signature: Date:

Officials Name: Position:

Email: Official Phone No.:

OFFICIAL ADDRESS

Post Office Box WY. 2367
Dome-Kwabenya, Ga East Municipality
Greater Accra-Ghana, West Africa
Tel: +233 (0) 244 111 612 | 242 624 422
Email: info@ipmp.edu.gh | Web: www.ipmp.edu.gh